

OFFICE OF THE DISTRICT JUDGE, HOOGHLY
ENGLISH DEPARTMENT

Employment Notification No. 1 /2015

Dated 30.04.2015

Applications are invited from General Public including retired Govt. Employees (Indian |Citizen) to fill up the post of Stenographer (English) and Peshkar for the Fast Track Courts of Hooghly Judgship, which is absolutely on ad-hoc basis and temporary and contractual in nature and as such there is no reservation in respect of Scheduled caste/Scheduled Tribe etc. The details of the vacancies are given below:-

Sl No.	Name of the Post	Total Post	Pay	Essential Qualifications and Age	Short Hand/ Typing Speed.
1	Stenographer (English)	3 (Three)	<p><u>For Fresh Candidates</u> Pay Band-II Rs. 7100-37000+ Grade Pay + Allowances.</p> <p><u>For Retd.Govt.Employee</u> Last salary drawn minus his pension amount .</p>	<p>Educational Qualification -Higher Secondary Passed . Knowledge in Computer operation is preferable.</p> <p>Age :For freshers Minimum 18 years and below 40 years on 01.01.2015</p> <p>Age : For retired Employees below 61 years on 01.01.2015</p>	<p>Speed in Shorthand/ Type Writing 100/40 W.P.M.</p>
2	Peshkar (Bench Clerk)	2 (Two)	<p><u>For Fresh Candidates</u> Pay Band-III Rs. 5400-Rs. 25,200/- + Grade Pay + Allowances</p> <p><u>For Retd.Govt.Employee</u> Last salary drawn minus his pension amount .</p>	<p>Educational Qualification -Higher Secondary Passed. Knowledge in Computer operation and experience in Court Work is preferable.</p> <p>Age : For freshers Minimum 18 years and below 40 years on 01.01.2015</p> <p>Age For retired Employees below 61 years on 01.01.2015</p>	-

Application along with bio-data in the proforma given below and xerox copy of certificates must reach to the District Judge Hooghly, English Department , P.O & P.S – Chinsurah, Pin -712101, Hooghly on or before 31.05.2015. The retired Govt Employees must submit the xerox copy of their P.P.O and all the candidates must enclose postal order of Rs. 250 in favour of District Judge, Hooghly along with applications in sealed envelope.

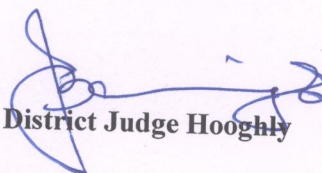
Particulars to be furnished in application :-

- 1 Name of the Post Applied For :-
- 2 Name of Applicant (in Block Letter):-
- 3 Father's Name:-
- 4 Full Residential Address with Land Line or Mobile Phone Number:-
- 5 Date of Birth:-
- 6 Educational Qualification:-
- 7 Knowledge in Shorthand/ Type Writing
- 8 Knowledge in Computer Application

**** One Passport size Photograph (Self attested) to be pasted on application on the top right hand side.**

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Signature of the Applicant

N.B.- Application received after last date shall not be accepted. Defective application shall be rejected without making any communication.


District Judge Hooghly