

# Calcutta High Court

## Notice inviting Tender

No. 15220 RG

Dated: 14.12.2009

On behalf of the High Court, Calcutta Sealed Tenders in duplicate are invited from reputed firms for supply of Papers for the purpose of printing of Cause Lists of Original Side, Calcutta High Court with following specifications:

Paper Specification - HPC made 60 GSM Crème Wove Paper  
Paper Size - 21 cm x 33 cm  
Quantity required - 1500 packets (each packet containing 500 papers) per month

Last date of submission of Tender – 18.12.2009

### IMPORTANT NOTE FOR BIDDERS

1. The vendor will have to supply minimum of 1500 packets of HPC made 60 GSM crème wove paper of size 21 cm x 33 cm (each packet containing 500 papers) per month. The vendor should have the capability of supplying such quantity of paper without fail.
2. The quotation will be submitted in sealed cover, superscribing "Tender for 60 GSM Crème Wove Paper" in the name of Registrar (Listing) and should reach this office by 18.12.2009.
3. The individual bids shall be opened on 21<sup>st</sup> December, 2009 in the Chamber of Registrar (Listing) at 3 p.m.
4. Envelopes which are not sealed will not be accepted.
5. The Institution will not take any responsibility for delay, loss or non-receipt of documents/tenders sent by post.
6. Any form of canvassing by a bidder shall result in cancellation of the bid.
7. The price quoted must include all taxes, duties and other levies.
8. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be enhanced under any circumstances.
9. The Registrar (Listing) on behalf of the High Court, Calcutta will evaluate and compare the quotations determined to be substantially responsive i.e. which
  - a. conform to the terms and conditions and specifications.
  - b. are properly signed.
10. The High Court may award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price. However, the Institution does not bind itself to accept the lowest bid.
11. The Institution reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract for any reason whatsoever.
12. **Dispute Resolution:** Any dispute arising out of, or in connection with the tender process or in execution of the tender work shall be referred to and decided upon by the Registrar (Listing), Appellate Side in accordance with the provisions of Arbitration and Conciliation Act, 1996.
13. **Jurisdiction:** The High Court of Calcutta, or the City Civil Court, as the case may be shall have the exclusive jurisdiction to determine any dispute arising out of this tender process or in execution of the tender work.

Sd/-

**Tarun Kumar Gupta**  
**Registrar General**